Diocesan Pastoral Resource Person

The Archdiocese of Tuam seeks applications from suitably qualified persons for the two year fixed term position of:

Diocesan Pastoral Resource Person

The position will be for a period of two years, with the possibility of being extended.

Ideally, applicants will have:

- A proven record of engagement with parish life of a Catholic parish community.
- An understanding of the role and function of Parish Pastoral Councils and Diocesan Pastoral Councils.
- A qualification in theology or another relevant discipline.
- An ability to provide training and ongoing support for those involved in pastoral councils and diocesan pastoral councils.
- A commitment to further training to meet the need of evolving ministries.
- A level of proficiency in the Irish language.
- Excellent communication skills.
- Computer and IT skills.
- A driving licence and car.
- An openness to evening and weekend work.

Location: Parishes under the care of the Archbishop of Tuam

Reporting to: The Archbishop of Tuam and the Diocesan Secretary.

Hours of Work: An average of 40 hours per week. Evening and weekend work frequently required.

Remuneration: €50,000 per annum. Travel expenses are paid.

Annual Leave: 20 days plus statutory days.

Duration of Contract: Two year fixed term contract.

Probationary period: Six months from date of starting.

Core responsibility: A resource person for pastoral training and contribution to pastoral planning in the archdiocese.

Qualifications and Abilities:

- A third level qualification in theology or related discipline.
- Pastoral experience and proven record in training and supporting Catholic Parish Pastoral Councils and related Church activities.
- A commitment to further training to meet the needs of evolving ministries
- Proven leadership and communication skills.
- Ability to take direction and work on his/her own initiative.
- Ability to work as part of a team.
- Ability to maintain confidentiality.
- A level of proficiency in the Irish language
- Have appropriate IT skills and office skills.
- An openness to evening and weekend work
- Have a current full driving license and the use of a car

Role of the Pastoral Resource Person

- Provide training to Catholic Parish Pastoral Councils at Parish Local Area Pastoral Councils.
- Provide training and advice for the Diocesan Pastoral Council.
- Provide training and ongoing support to a variety of parish ministries e.g. Baptism Teams, Bereavement Teams, and others that may arise
- Work in cooperation with the priests and deacons of the diocese.
- Advise on Pastoral Planning.
- Be available to provide training during the evenings and at weekends.
- An ability to administer this role and all communications relevant to it.
- Working with other diocesan officials in youth and education.
- Attending meetings and conferences as required.
- Ongoing formation and training to enhance skills.

The nature of this position requires flexibility and adaptability as its nature may change depending on pastoral planning. The Archdiocese reserves the right to require the employee to undertake duties within his/her capabilities which are not necessarily recorded in the initial job description.

Closing Date for Applications

Friday, 19 July 2024

Diocesan Pastoral Resource Person in Tuam, Galway | Archdiocese of Tuam (irishjobs.ie)