Archdiocese of Tuam

Diocesan Advisor for Second Level Post-Primary Schools

The Archdiocese of Tuam invites applications for the two-year fixed-term position of Diocesan Advisor for Religious Education in the Catholic faith in post-primary Schools.

The position relates to post-primary schools in the areas under care of the Archbishop of Tuam

Job description

- The position is a two-year fixed-term contract.
- Visit post-primary schools and meet teachers of religion and principals.
- Advise and support Religious Education teachers at post-primary level.
- Advise and support post-primary schools in faith education.
- To be familiar with the curriculum in Religious Education and the support materials.
- Organise in-service for teachers of Religious Education.
- Organise and administer the Saint John Paul II Awards on behalf of the Archdiocese.
- To liaise with diocesan personnel engaged with Catholic youth services.

General

Location: Catholic Voluntary Secondary Schools and Community Schools in the parishes under the care of the Archbishop of Tuam.

Reporting to: The Archbishop of Tuam and the Diocesan Secretary.

Hours of Work: 40 hours per week.

Remuneration: €40,000 per annum. Travel expenses are paid.

Annual Leave: 20 days.

Duration of Contract: Two-year fixed-term contract

Probationary period: Six months from date of starting

Core responsibility: A resource person for teachers of Religious Education in post-primary Schools in the parishes under the care of the Archbishop of Tuam

Qualifications and Abilities

- A third level qualification for teaching religion at post primary level, or substantial experience in this area
- Experience in teaching Religious Education at post-primary level
- A commitment to further training
- Proven leadership and communication skills
- Ability to take direction and work on his/her own initiative
- Ability to work as part of a team
- Ability to maintain confidentiality
- A level of proficiency in the Irish language
- Have appropriate IT skills and office skills.
- Have a current full driving license and the use of a car

Role of the Diocesan Advisor on Religious Education (Post-Primary)

- Visit post-primary schools and meet teachers of religion and principals
- Advise and support Religious Education teachers at post-primary level
- Advise and support post-primary schools in faith education
- To be familiar with the curriculum in Religious Education and the support materials
- Organise in-service for teachers of Religious Education

Closing Date for Applications

Friday, 19 July 2024

Diocesan Advisor for Second Level Post-Primary Schools in Tuam, Galway | Archdiocese of Tuam (irishjobs.ie)